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MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Violet Varona-Lukens, Executive Officer
Clerk of the Board of Supervisors
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Chief Administrative Officer
County Counsel

At its meeting held March 1, 2005, the Board took the following action:

4

The following item was called up for consideration:

The Chief Administrative Officer's joint recommendation with County Counsel to increase amount of previously delegated authority to the Chief Administrative Officer and County Counsel as joint Program Directors to the full contract amount of \$15 million to ensure no interruption of services provided by Risk Technologies Inc., and enhancements to Risk Management and Claims Administration Information System.

The following statement was entered into the record for Supervisors Burke and Molina:

"Although the Chief Administrative Officer and County Counsel provided a report on how to address concerns with the Risk Management Information System, there remains the need to have a methodology that will measure the outcomes and effectiveness of the RMIS and the claims consolidation project."

Donovan M. Main, Chief Deputy County Counsel, responded to questions posed by the Board.

After discussion, on motion of Supervisor Burke, seconded by Supervisor Molina, unanimously carried, the Board approved the Chief Administrative Officer's attached joint recommendation with County Counsel as amended to instruct the Chief Administrative Officer and County Counsel to:

1. Develop a comprehensive methodology to measure the outcomes and effectiveness of the Risk Management Information System and the claims consolidation project and to include this information in the quarterly updates;

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2. As joint Program Directors, commencing with the 2006 scheduled renewals, seek Board approval before executing each annual renewal option for enhanced maintenance services and to provide justification for the renewal based upon outcome measurement methodology;
3. Withhold Priority 2 funding in the amount of \$1 million for County Counsel Business Enhancements and the Enhanced Incident Reporting System until Priority 1 upgrades have been implemented; and
4. Report back to the Board within three months with an update.

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County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

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DAVID E. JANSSEN
Chief Administrative Officer

July 5, 2005

To: Supervisor Gloria Molina, Chair
Supervisor Yvonne B. Burke
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: David E. Janssen
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

STATUS OF THE QUARTERLY REPORT ON THE RISK MANAGEMENT INFORMATION SYSTEM AND THE TORT LIABILITY CLAIMS ADJUSTING CONSOLIDATION PROJECT

On March 1, 2005, your Board approved the annual renewal and funding of the County of Los Angeles (County) Risk Management Information System (RMIS) contract with Risk Technologies, Inc. In addition, your Board directed the Chief Administrative Office (CAO) and County Counsel to:

- Provide the Board with quarterly reports concerning the status of RMIS and the County's Tort Liability Claims Adjusting Consolidation Project (Project) that includes a methodology for measuring the outcomes and effectiveness of RMIS and the Project;
- Include in future annual RMIS contract renewals justification for the renewal based on the measured outcomes and effectiveness of RMIS and the Project; and,
- Return for Board approval to spend \$1 million set aside for RMIS Priority 2 enhancements only after all RMIS Priority 1 enhancements were implemented.

The first status report is in the process of being finalized and will be available by July 29, 2005.

If you have any questions, please have your staff contact Rocky Armfield, County Risk Manager, at (213) 351-5346, or John Krattli, Senior Assistant County Counsel, at (213) 974-1836.

DEJ:SRH:RAA
DU:lis

c: Executive Officer, Board of Supervisors
Auditor Controller
Chief Information Office